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S.O.P. #: 600-01

SUBJECT: MEDICAL DIRECTORS

DIVISION: EMERGENCY MEDICAL SERVICES

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Objective: To outline the duties and responsibilities of the Medical Director and Associate Medical Directors.

Section 1: Medical Director - Duties and Responsibilities

- A. Shall be appointed by and shall serve at the pleasure of the Fire Chief.
- B. Shall, under direction of the Fire Chief, assist with medical supervision of the Department's Emergency Medical Services Division.
- C. Shall meet the requirements for the position of Medical Director as outlined in COMAR 30.03-.04.
- D. Shall supervise and direct Associate Medical Directors.
- E. Shall oversee Emergency Medical Service training, as well as its effectiveness in actual practice.
- F. Shall advise the Fire Chief and the EMS Staff on all matters of medical practice in the formulation of Department policy.
- G. Shall represent the Fire Chief in meetings of interagency organizations, as directed.
- H. Shall be the senior medical authority on all incidents to which they respond.
- I. Shall review all quality assurance/case review issues.
- J. Shall be compensated as per County policies/procedures. Direct compensation for medical services should not occur.
- K. When directed, coordinates emergency health care activities, with regional hospitals and other healthcare facilities/providers. This would also include various regional councils that provide EMS guidance in the Baltimore metropolitan area.
- L. Provides liaison with other fire departments Medical Directors
- M. Coordinates with County Health Department and other County Agencies to provide assistance on medical matters relating to the Fire Department, or at times of civil disturbance or during disaster situations.
- N. May respond on multiple alarm situations to assist and coordinate EMS efforts.

Section 2: Associate Medical Directors - Duties and Responsibilities

- A. In the absence of the Medical Director, may assume the duties and responsibilities of the Medical Director.
- B. May respond on multiple alarm situations to assist and coordinate EMS efforts.

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- C. Provides liaison with other fire departments Medical Directors.
- D. Provide liaison and advice with training committees or commissions, to establish realistic training proficiency and goals, in the career and volunteer portions of the Baltimore County Fire Department.
- E. Shall be compensated as per County policies/procedures. Direct compensation for medical services should not occur.