

Turnout Gear Issue Policy

7/15/03

1. Utilize the *Individual Fire Call Responses* that are provided by the BCoFD (previous calendar year).
2. Qualifying individuals will be predicated on those personnel who attain ten (10) responses for said company. A company will be eligible to receive additional gear if it has fewer than 110% of the number of members with at least ten (10) responses. For example:

Company X has fifty (50) sets of turnout gear and forty (40) members with ten (10) or more actual calls; based on 110% of forty (40) eligible members they are at an acceptable level of turnout gear.

$110\% \times 40 = 44 \rightarrow$ Company X would have to have fewer than 44 sets of turnout gear to be eligible for the County to buy more for it.

3. Procedure:
 - Members enrolled in FF I should be issued gear by their company or loaned from the supply depot for the duration of the course, if the company is eligible to receive additional turnout gear. If the member successfully completes FF I, Haz Mat Ops, CPR and Bloodborne Pathogens courses they are eligible for new gear. The company will forward the documentation to the BCVFA VP of Operations to pre-approve the purchase of gear or to keep the gear that was loaned to them. Gear that was loaned from the Supply Depot must be returned before any reimbursement funds will be released.
 - New members who are currently certified to ride and are in companies eligible to receive turnout gear need to submit documentation of certifications and correspondence from their Chief Officer stating membership, to the BCVFA VP of Operations to gain pre-authorization. Once authorized, the company may obtain turnout gear from the Supply Depot or may order it from their turnout gear vendor.
 - Turnout gear that needs to be evaluated for replacement, cleaning or repair shall be brought to or picked up by supply. The Supply Depot will send out gear that needs to be repaired, cleaned or provide pre-authorization to purchase replacement gear from supply

or the company turnout gear vendor. Any appeals will be made to the BCVFA VP of Operations.

- **Reimbursement: Once the BCVFA VP of Operations receives receipts from pre-authorized purchases and forwards them to Administrative Services in the BCoFD, funds will be released to reimburse the cost not to exceed the amount that the county pays for each item. The Supply Depot will forward an up to date price list to the BCVFA.**
 - **Qualified purchases under this policy include turnout coat, pants/suspenders, helmets, hoods and boots.**
- 4. Each company will be responsible for gear that is lost/stolen.**
 - 5. Companies risk not being reimbursed if gear is purchased prior to Pre-authorization.**
 - 6. An initial audit of turnout gear was performed during June 2003. This information will be utilized to establish a baseline for use with this policy. The BCoFD will be provided a copy of the turnout gear inventory for each company, showing the quantities of each component of the gear.**
 - 7. A separate subsidy is available for Personal Protective Equipment not covered under this policy.**